



AN ISO 9001:2008

Rhyme Organics & Chemicals Limited

CIN- U24110TG1992PLC014702

WORKORDER

No: 026/2022-22

6th Aug, 2021

VVN Global EHS Consultants LLP,
808R, Bldg. 6-3-787, Shailis Royal Pavilion Apartments, Ameerpet
, Hyderabad 500016 , Telangana State ,
India Contact Number: +9196194 87551

Kind Attn: Mr J N Rao, Director (Technical & Finance)

Sub.: Work order for carrying out Safety audit as per IS: 14489-1998 and Safety Training to employees & Contract workers

Ref.: Telephonic discussion and subsequent your BQ dated 02.08.2021

Dear Sir,

This has reference to discussions on the above mentioned subject. We are pleased to place our Work Order on you for "Safety Audit of our plant as per IS: 14489-1998" and "Safety Training to employees & contract workers" as per following Scope of work ,terms and conditions.

DETAILED SCOPE OF WORK

A. SAFETY AUDIT:

The Scope of work includes:

- 1) To conduct External Safety Audit of our plant broadly as per IS 14489:1998, Code of practice on Occupational Safety and Health audit.
- 2) **The main activities are:**
 - a) Plant visit by Auditors
 - b) Safety Management system audit
 - c) Maintenance schedule and procedures.
 - d) Identifying potential Hazards
 - e) Accident investigation procedure and reporting system.
 - f) The safety management and technical aspects required for the safe operation in the plant.
 - g) Study of existing safety measures, procedures and systems for controlling hazard.
 - h) Health, Safety & environment training plan and its effectiveness.
 - i) Safe handling and storage of hazardous chemicals.
 - j) Control systems
 - k) Personal health, hygiene and safety (i.e. PPE's, First Aid, health check-up, workplace environment etc.)
 - l) Fire hazards and their control measures
 - m) Safety procedures for contract work
 - n) Compliance with various statutory requirements, licenses etc
 - o) Debriefing of audit observations
 - p) Draft report preparation and submission for Company's comments

A.1 Our Scope:

- a) We will provide necessary office accommodation and working lunch to auditors
- b) One officer will be designated to coordinate all activities pertaining to Safety

Audit

Office: H.No. 1-1-652/2, Flat No.301, Radha Krishna Residency, Gandhi Nagar, Hyderabad - 500 080. TS, INDIA

Phone: 040-27610524, 27610364. Fax: 040-27610521 E-mail: rhymeorganics@gmail.com

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Factory: Burugula (Village), Shadnagar (Mandal), Mahabubnagar District - 509 216. TS, INDIA. Phone: 9390185563

B. Safety Training

1. Training is to be provided for:

Description of training	As per details given below at B.1
No. of training-course	02
Duration of each training course	One day
Time schedule	1000 hrs. To 1700 hrs.

2. Course material to be provided in Soft and hard copy.
3. Certificate for participation to be issued by the agency/institute after completion of the training.

Our Scope:

1. Venue at Plant, Computer, multimedia projector, speakers etc., will be arranged by us.
2. One officer will be designated to co-ordinate with Faculty
3. Snacks, tea and working lunch will be provided to participants & faculty.

Special Conditions:

1. The dates for all two batches will be fixed mutually as per the availability of faculty and finalization of trainee nominations.
2. The minimum qualification of the faculty should be BE/B.Tech /M.Sc in engineering/Science preferably in mechanical/electrical/chemical or Post graduate and having minimum 5 years of field experience in safety operations.

B.1 Topics to be covered in Safety training

- a) General safety and Statutory Regulations
- b) Work Permit along with action plan, toolbox talk and JSA
- c) PPE and its use
- d) Accidents and Incidents (Reporting and Investigation)
- e) Hazard identification and Control
- f) Emergency preparedness plans on-site & off-site
- g) Electrical Safety (Lock out , Tag out and earthing)
- h) Safe handling of chemicals & MSDS
- i) Basic principles of Firefighting (Fi-Fi) system
- j) Safe Rigging & Lifting operations
- k) Shifting of heavy loads involving chain pulley, slings, tripods etc.
- l) Working at Heights and use of various safety belts
- m) Safe Scaffolding erection & inspection.
- n) Tank storage and vessels
- o) Waste disposal
- p) Basics of First Aid & CPR
- q) Question & Answer Session
- r) Assessment of Participants

C. Contractors Scope

- a) Conducting Safety Audit of our plant broadly in line with IS: 14489-1998.
b) A preliminary visit to the plant premises, if required.
c) Submission of final report to the Management.

- d) Auditors/ Faculty for training have to make their own arrangement for travelling From their home/hotel to plant and back.
- e) Auditors/faculty have to make their own arrangement for accommodation.

D. Duration of Contract:

Total period of the contract for Safety Audit & Safety training shall be Two (2) months from the date of award of contract. VVNGEHS to mobilize within 7 days from the date of this work order.

Commercial Terms & Conditions

- 1) The fee for providing services for carrying out Safety audit & Safety Training shall be a Lump sum Cost of
- 2) Payment Terms:
 - a) 70% upon completion of Safety audit & submission of final report
 - b) 30 % upon completion of Safety training
- 3) Invoices shall be on milestone basis and will clear within 07 days

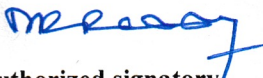
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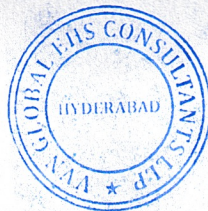
All the information and data collected shall not be divulged to any agency.

Please sign & stamp the duplicate copy of this Work Order signifying your unconditional acceptance of the Work Order and send to us for our further necessary action.

Thanking you,

For **RHYME ORGANICS & CHEMICALS LIMITED**


Authorized signatory



Read Accepted (sign & stamp)


VVN Global EHS Consultants LLP

J N Rao, Director (T& F)

Ph. 9619487551